

The Association of



Carbon
Professionals

Application Form for Membership

STUDENT

PERSONAL DETAILS		SEX: Male/Female: _____
MR/MRS/MISS/MS/OTHER (please state): _____	NATIONALITY: _____	ETHNICITY: _____
SURNAME: _____		AGE: _____
FORENAME(S) _____	D.O.B.: _____	
HOME ADDRESS: _____	EMPLOYER'S NAME: _____	
_____ POSTCODE: _____	EMPLOYER'S ADDRESS: _____	
TELEPHONE _____	TELEPHONE: _____	
E-MAIL ADDRESS: _____	E-MAIL ADDRESS: _____	
PLEASE INDICATE WHICH OF THE ABOVE ADDRESSES IS TO BE USED AS YOUR MAILING ADDRESS: HOME/EMPLOYER (DELETE ONE)		
PLEASE ADVISE US IN WRITING OF ANY FUTURE CHANGE OF DETAILS OR USE THE MEMBERSHIP AREA OF THE WEBSITE TO AMEND DETAILS.		
NOTES FOR COMPLETING THE APPLICATION FORM		
<ol style="list-style-type: none"> 1. The application fee should be sent with this form unless transferring from another class of membership. Fee is for 12 months of membership. 2. The declaration (page 2) must be signed and dated. The attached code of conduct (page 3) must also be signed and dated. 3. For student and graduate applications, the relevant documentation showing evidence of student status and graduate status must be attached. 		
PAYMENT DETAILS		
Please highlight your intended payment method by placing a tick in the right-hand column.		
I enclose a cheque made payable to ACP for the application fee only.		
I wish to pay my application by credit or debit card. Please complete details on page two.		

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Card Type (delete as appropriate) Debit/Credit Visa/MasterCard/American Express

Card Number _____ Start Date _____

Expiry Date _____ Start Date _____ Issue No. _____ Security Code (last 3 digits on back of card) _____

Name and address on Card if different from above: _____

Declaration

To be signed by each applicant

1. I wish to apply for membership of the Association of Carbon Professionals;
2. If accepted I agree to be bound by the Association's Code of Conduct, which I have signed and attached to this application;
3. I will do my best at all times to further the objectives of the Association;
4. I will not use the Association's logo in any part of my advertising or communication media without the prior written agreement of the Directors of the Association;
5. I have read the notes below on data protection and privacy;
6. I understand that this application is subject to approval by the Association's Steering Group. In the event that an application for membership is rejected, a full refund of any fees paid will be returned via the original method of payment within 7 days;
7. I will cooperate with the Association should it find it necessary to investigate any complaint made against me.

Name _____ Signature _____ Date _____

Data protection

Personal data is collected in accordance with the Data Protection Act 1998. The information supplied on this form will be retained by the Association for the duration of your membership only. You will be responsible for updating your details. The Association will not share your personal details with any third parties.

Your details will be made available to other members on a contact database to facilitate networking (this database is available to members only). Opt out

Your details will be used by the Association in order to keep you up-to-date with news and events, primarily via periodic newsletters sent to your email address. Opt out

Code of Conduct

As a condition of membership of the Association, individual members are required to declare a commitment to the Association's Code of Conduct. The Association reserves the right to withdraw membership of any signatories whose actions are considered to be inconsistent with the Code of Conduct.

Individual members of the Association shall:

1. Uphold and promote the carbon management profession;
2. Exercise honesty, impartiality, diligence and objectivity in their professional work;
3. Support and promote resource efficient sustainable action that reduces climate change risk and challenge unsustainable action;
4. Work to, and promote, high standards and best practice in the carbon profession;
5. Ensure that professional judgment is not influenced by a conflict of interest. Members shall make all relevant parties aware if such conflicts exist or arise;
6. Acknowledge limitations of competence and not undertake work which is known to be beyond their professional capability;
7. Develop and maintain standards of professional competence and knowledge through a combination of training, learning and practical experience and through the support of others;
8. In giving advice, make the relevant person(s) aware of the potential consequences of actions;

Name _____ Signature _____ Date _____